

Fees and Charges 2023/24

Department: Growth and Corporate Services  
 Area: Births, Deaths and Marriages

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation	
Birth Deaths and Marriages	Certificates from archived registers		Standard Birth, Death, Marriage and civil partnership certificate	Per certificate	£11.00	£11.00	£0.00	0%	Birth & Death Registration Act 1953; and Marriage Act 1949	Prescribed - Statute	General Register Office - statutory figures introduced	
Birth Deaths and Marriages			Short Birth Certificate	Per certificate	£11.00	£11.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute		
Birth Deaths and Marriages			Priority service certificate - same day	Per certificate	£24.00	£24.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute		
Birth Deaths and Marriages			Standard Birth Death Marriage or Civil Partnership certificates (at registration)	Per certificate	£11.00	£11.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute		
Birth Deaths and Marriages			Standard Birth Death Marriage or Civil Partnership certificates (after registration)	Per certificate	£11.00	£11.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute		
Birth Deaths and Marriages	Foreign Divorce Clearance		LRS clearance	Per Divorce	£50.00	£50.00	£0.00	0%	S111(1), Local Government Act 1972	Prescribed - Statute		
Birth Deaths and Marriages			GRO Clearance	Per Divorce	£75.00	£75.00	£0.00	0%	S1(3), RSA 1953	Prescribed - Statute		
Birth Deaths and Marriages	Corrections to an entry		LRS correction	Per correction	£75.00	£75.00	£0.00	0%	S.29(1) to (3) and 29A B&D Regn Act and Reg 55 to 58	Prescribed - Statute		
Birth Deaths and Marriages			GRO Correction	Per correction	£90.00	£90.00	£0.00	0%	Registration of Births and Deaths Regulations 1987; and S.61, Mge Act 1949 and Reg 19 & 20 Registration of Marriage Regulations 2015	Prescribed - Statute		
Birth Deaths and Marriages			Space 17	Per change	£40.00	£40.00	£0.00	0%		Prescribed - Statute		
Birth Deaths and Marriages			Civil Partnership Conversion	Conversion of civil partnership in accordance with the standard procedure	Per Conversion	£45.00	£45.00	£0.00	0%	Reg 6 The Marriage of Same Sex Couples (Conversion of Civil Partnership) Regulations 2014		Prescribed - Statute
Birth Deaths and Marriages		Notice of marriage and civil partnership		British, Irish or Relevant National	Per notice	£35.00	£35.00	£0.00	0%	Marriage Act 1949		Prescribed - Statute
Birth Deaths and Marriages			Foreign National with Home Office referral	Per notice	£47.00	£47.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute		
Birth Deaths and Marriages	Ceremonies at Hendon Town Hall		Administration fee for change of date or time	Per Ceremony	£21.00	£23.00	£2.00	9.5%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages		Heritage Room	Mondays to Thursday	Per Ceremony	£180.00	£200.00	£20.00	11.1%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number	

								Partnerships (Approved Premises) Regulations 2005		(brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Friday	Per Ceremony	£200.00	£220.00	£20.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Saturday	Per Ceremony	£300.00	£330.00	£30.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Sundays	Per Ceremony	£385.00	£425.00	£40.00	10.4%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Public Holidays	Per Ceremony	£680.00	£750.00	£70.00	10.3%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	<b>Committee Room 1&amp;2</b>	Mondays to Friday	Per Ceremony	£240.00	£265.00	£25.00	10.4%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Saturday	Per Ceremony	£350.00	£385.00	£35.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Sundays	Per Ceremony	£450.00	£495.00	£45.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Public Holidays	Per Ceremony	£680.00	£750.00	£70.00	10.3%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Associated ceremony fees	Non-refundable booking fee	Per Ceremony	£70.00	£80.00	£10.00	14.3%	Marriage and Civil Partnership (Approved Premises ) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Administration fee for change of date or time	Per Ceremony	£20.75	£23.00	£2.25	10.8%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Wedding in a registered building (e.g. church)	Per Ceremony	£88.00	£88.00	£0.00	0.0%	S.44(2)(a), Mge Act 1949	Prescribed - Statute	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)

Birth Deaths and Marriages			Administration fee for late running ceremony	Per Ceremony	£21.00	£23.00	£2.00	9.5%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Ceremonies at External venues		External approved Premise Monday - Friday	Per Ceremony	£400.00	£440.00	£40.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			External approved Premise Saturday	Per Ceremony	£440.00	£484.00	£44.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			External approved Premise Sunday	Per Ceremony	£550.00	£605.00	£55.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			External approved premises Bank Holiday	Per Ceremony	£680.00	£748.00	£68.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Late arrival fee at an approved premise in Barnet	Per Ceremony	£55.00	£60.50	£5.50	10.0%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages		Private Citizenship Ceremonies		Weekdays	Per Ceremony	£135.00	£148.50	£13.50	10.0%		Discretionary
Birth Deaths and Marriages	Private Citizenship Ceremonies		Weekends	Per Ceremony	£155.00	£170.50	£15.50	10.0%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)

Department:  
Area:

Children's & Family Services  
Libraries

Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Printing/ photocopying	Library charges	Black & white A4	Per sheet	£0.20	£0.20	£0.20	£0.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Printing/ photocopying	Library charges	Colour A4	Per sheet	£0.80	£0.80	£0.80	£0.80	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Printing/ photocopying	Library charges	Black & white A 3	Per sheet	£0.30	£0.30	£0.30	£0.30	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Printing/ photocopying	Library charges	Colour A3	Per sheet	£1.20	£1.20	£1.20	£1.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Advertising space	Library charges	This charge will be levied for advertising space in library activity booklets/ publicity	A5 page per 3 months	£300.00	£300.00	£300.00	£330.00	£30.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Lost Library card	Library charges	This charge is levied where a replacement library card is issued	Per card (adults)	£2.00	£2.00	£2.00	£2.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Lost Library card	Library charges	This charge is levied where a replacement library card is issued	Per card (child/ concessions)	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
DVD hire	Library charges	This charge is levied for the loan of DVDs	Per DVD, per week	£1.60	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Market place adverts	Library charges	This charge is levied for advertising on library noticeboards/ windows	A6 advert per week	£1.00	£1.00	£1.00	£1.10	£0.10	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Market place adverts	Library charges	This charge is levied for advertising on library noticeboards/ windows	A5 advert per week	£1.50	£1.50	£1.50	£1.65	£0.15	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Market place adverts	Library charges	This charge is levied for advertising on library noticeboards/ windows	A4 advert per week	£2.50	£2.50	£2.50	£2.75	£0.25	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library Service fees and charges (not amended in libraries Review)	Library charges	This charge is levied for the use of display cabinets and windows in libraries	Per cabinet/ window per week - external	£25.00	£25.00	£25.00	£27.50	£2.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library Service fees and charges (not amended in libraries Review)	Library charges	This charge is levied for the use of display cabinets and windows in libraries	Per cabinet/ window per week - internal	£20.00	£20.00	£20.00	£22.00	£2.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Adult Book Fines	Library charges	This charge is levied for the late return of adult book items. Items can now be	Per Day, Per Item	£0.25	£0.25	£0.25	£0.25	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	

		renewed 24/7 online or by phone											
Child Book Fines	Library charges	This charge would be levied for the late return of child and teen book items. Items can now be renewed 24/7 online or by phone	Per day, Per item	£0.05	£0.05	£0.05	£0.05	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Reservation, No Notification/ email (specially purchased stock)	Library charges	This charge is levied where an item is purchased in response to a reservation.	Per item	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Reservation, Postal Notification (specially purchased stock)	Library charges	This charge is levied where an item is purchased in response to a reservation.	Per item	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Reservation, No Notification/ email notification (Barnet stock)	Library charges	Customers are notified by email that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	Per item	£0.00	£0.00	£0.00	£0.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No fee associated with this item.	
Reservation, Postal Notification (Barnet stock)	Library charges	Customers are notified by post that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	Per item	2nd class postage only	2nd class postage only	2nd class postage only	2nd class postage only	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	Fee not determined by Libraries.	
Late return fees for items borrowed from the British library	Library charges	This charge is levied where items borrowed from the British Library are returned late	Per item	£4.55	£4.55	£4.55	£5.45	£0.90	19.78%	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Reservations from the British Library	Library charges	This charge is levied where items are borrowed from the British Library	Per item	£4-6	£4-6	£4-6	£15.00	Up to £9 more	-	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Renew a British Library loan	Library charges	This charge is levied where items borrowed from the British Library are renewed	Per item			£4.30	£5.70	£5.70	New	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	New charge
Reservations from Interlibrary loan (not British Library)	Library charges	This charge is levied when reesevations are obtained from other library authority or institution	Per item			£4.00	£6.00	£2.00	50.00%	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	

One off events	Library charges	This includes a range of author and cultural events. A mix of charges would be applied dependent upon the cost of hosting the specific event and its intended audience. These are in addition to the core service of events which remains free.	Per session, per person	£0 up to £21	£0 up to £21	£0 up to £21	£0 up to £25	Up to £4 more	19.05%	Public Libraries and Museums Act, 1964	Discretionary	Current charges are under the average market rate.	
Training courses for professionals and organisations (1/2 day - off the peg)	Library charges	Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per delegate	£75.00	£75.00	£75.00	£82.50	£7.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Training courses for professionals and organisations (1/2 day - bespoke)	Library charges	Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per organisation	£400.00	£400.00	£400.00	£440.00	£40.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Local History Training/ Talks for organisations (bespoke)	Library charges	Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per session	£75.00	£75.00	£75.00	£82.50	£7.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Music Sets And Scores for choirs based in Barnet	Library charges	Subscription fee	Per subscription Per annum	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Music Sets And Scores for choirs based in Barnet	Library charges	Overdue charge	Per score, Per week	25p per score, Per month/ part month	25p per score, Per month/ part month	25p per score, Per month/ part month	25p per score, Per month/ part month	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Music Sets And Scores for all choirs	Library charges	Courier delivery charge for direct delivery	Per box	£5.00	£5.00	£5.00	£5.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Music Sets And Scores for all choirs	Library charges	Cancellation fee for every score ordered but then not required	Per title	£10.00	£10.00	£10.00	£10.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Music Sets And Scores for all choirs	Library charges	Administration fee to replace lost items. This is payable by music groups and organisations.	Per set lost	£10.00 + cost of replacement	£10.00 + cost of replacement	£10.00 + cost of replacement	£10.00 + cost of replacement	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Music Sets And Scores for choirs based outside Barnet	Library charges	Subscription fee	Per subscription Per annum	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Music Sets And Scores for choirs based outside Barnet	Library charges	Overdue charge	Per score, Per week	35p per score, Per month/ part month	35p per score, Per month/ part month	35p per score, Per month/ part month	35p per score, Per month/ part month	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Music Sets And Scores	Library charges	Charge made to other Boroughs for the loan of Barnet sets and scores	Per 20 items	£12.00	£12.00	£12.00	£12.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
soft play hire party booking package	Library charges	Hire charge	Per booking of 3 hours	£180.00	£180.00	£180.00	£198.00	£18.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	

Play sets	Library charges	Subscription fee to play sets service	Per subscription, per annum	£25.00	£25.00	£25.00	£27.50	£2.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Subscription	School Libraries Resources Service	Annual fee to Barnet schools	Per year, per pupil	£7.55	£7.90	£8.30	£8.80	£0.50	6.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Subscription	School Libraries Resources Service	Fee for 1/2 year subscription	Per 1/2 year, per pupil	£4.90	£5.10	£5.10	£5.40	£0.30	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Subscription	School Libraries Resources Service	Fee for 1 term	Per term, per pupil	£3.50	£3.80	£3.80	£4.00	£0.20	5.26%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Subscription	School Libraries Resources Service	Fee for half term	Per 1/2 ter, per pupil	£1.80	£2.00	£2.00	£2.10	£0.10	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Subscription	School Libraries Resources Service	Annual fee for non Barnet schools	Per year, per pupil	£8.65	£9.00	£9.40	£9.90	£0.50	5.32%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Subscription	School Libraries Resources Service	Fee for 1/2 year subscription for non Barnet schools	Per 1/2 year, per pupil	£5.65	£5.60	£5.60	£5.90	£0.30	5.36%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Subscription	School Libraries Resources Service	Fee for 1 term for non Barnet schools	Per term, per pupil	£3.80	£3.95	£3.95	£4.20	£0.25	6.33%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Subscription	School Libraries Resources Service	Fee for half-term for non-Barnet schools	Per 1/2 term, per pupil	£1.95	£2.10	£2.10	£2.20	£0.10	4.76%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Subscription	School Libraries Resources Service	One-off fee 'try me' (Barnet schools)	Per pupil, per term	£3.50	£3.80	£3.80	£4.00	£0.20	5.26%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any	

												higher would be to put buy back at risk.	
Subscription	School Libraries Resources Service	One-off fee 'try me' (non Barnet schools)	Per pupil, per term	£3.80	£3.95	£3.95	£4.20	£0.25	6.33%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Topic box	School Libraries Resources Service	Topic box (box containing circa 40 books on a specific topic area)	Per topic box, per 1/2 term	£85.00	£85.00	£85.00	£90.00	£5.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
artefact	School Libraries Resources Service	Box of artefacts to be used in the classroom to support teaching and learning	Per box, per 1/2 term	£85.00	£85.00	£85.00	£90.00	£5.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Secondary schools pay as you go registration fee	School Libraries Resources Service	Fee to register for pay as you go topic boxes - one off admin charge	Per school	£220.00	£220.00	£220.00	£230.00	£10.00	4.55%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Secondary schools pay as you go loans (20 books per loan)	School Libraries Resources Service	Charge for as and when loan collections	Per collection of 20 books, per school	£40.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Guided reading sets	School Libraries Resources Service	Charge for the loan of guided reading sets	Per class, per year	£135.00	£135.00	£135.00	£143.00	£8.00	5.93%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Long-term book loan	School Libraries Resources Service	Charge for the long-term loan of books to support school libraries	300 books for 6 months	£425.00	£425.00	£425.00	£450.00	£25.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Long-term book loan	School Libraries Resources Service	Charge for the long-term loan of books to support school libraries	300 books for 12 months	£810.00	£810.00	£810.00	£850.00	£40.00	4.94%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Professional consultancy	School Libraries Resources Service	Specialist advice regarding libraries, reading and information skills (Barnet schools)	Per hour	£40.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	



Professional consultancy	School Libraries Resources Service	Specialist advice regarding libraries, reading and information skills (non-Barnet schools)	Per hour	£45.00	£45.00	£45.00	£47.00	£2.00	4.44%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Professional consultancy	School Libraries Resources Service	Specialist advice regarding libraries, reading and information skills (non-subscribing Barnet schools)	Per hour	£50.00	£50.00	£50.00	£53.00	£3.00	6.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Professional consultancy	School Libraries Resources Service	Specialist advice regarding libraries, reading and information skills (non-subscribing non-Barnet schools)	Per hour	£55.00	£55.00	£55.00	£58.00	£3.00	5.45%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Lost/ damaged books	School Libraries Resources Service	Charge levied to schools for the replacement of lost books	Per item	£20.00	£20.00	£20.00	£21.00	£1.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Lost/ damaged artefacts	School Libraries Resources Service	Charge levied to schools for the replacement of lost artefacts	Per item	£10-100	£10-100	£10-100	£10-100	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Late orders surcharge	School Libraries Resources Service	Additional charge made to schools that submit requests after the standard delivery deadline	Per order	£15.00	£15.00	£15.00	£16.00	£1.00	6.67%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Additional delivery charge	School Libraries Resources Service	Charge for additional deliveries	Per visit, up to 12 crates	£25.00	£25.00	£25.00	£26.00	£1.00	4.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Additional delivery charge	School Libraries Resources Service	Charge for additional deliveries	Per visit, 13-24 crates	£35.00	£35.00	£35.00	£37.00	£2.00	5.71%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Additional delivery charge	School Libraries Resources Service	Charge for additional deliveries	Per visit, 25-36 crates	£45.00	£45.00	£45.00	£47.00	£2.00	4.44%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	

Annual subscription EYFS and KS1 only - Barnet schools	School Libraries Resources Service	Charge levied to schools for annual subscription for stated year groups only	Per school, per year	£8.20	£8.60	£8.60	£9.10	£0.50	5.81%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.
Room hire (library opening hours)	Library charges	Room Hire Chipping Barnet Library Room 1 )	per hour	£30.00	£35.00	£35.00	£37.00	£2.00	5.71%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Chipping Barnet Library Room 2	per hour	£30.00	£30.00	£30.00	£32.00	£2.00	6.67%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Finchley Church End Library Room 1	per hour	£30.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Finchley Church End Library Room 2	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Finchley Church End Library Room 3	per hour	£15.00	£20.00	£20.00	£21.00	£1.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Finchley Church End Library 1,2,3 together	per hour	£0.00	£65.00	£65.00	£69.00	£4.00	6.15%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Finchley Church End Library kitchen as add on	per hour	£0.00	£5.00	£5.00	£5.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Finchley Church End Library kitchen only	per hour	£0.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Colindale Library Room 1	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Edgware Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Golders Green Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire North Finchley Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Osidge Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Room hire (library opening hours)	Library charges	Room Hire Hendon Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.

Room hire (library opening hours)	Library charges	Room Hire East Finchley Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.
Printing/ photocopying	Library charges	Black & white A4	Per sheet	£0.20	£0.20	£0.20	£0.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.
Printing/ photocopying	Library charges	Colour A4	Per sheet	£0.80	£0.80	£0.80	£0.80	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.
Printing/ photocopying	Library charges	Black & white A 3	Per sheet	£0.30	£0.30	£0.30	£0.30	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.
Printing/ photocopying	Library charges	Colour A3	Per sheet	£1.20	£1.20	£1.20	£1.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.
Advertising space	Library charges	This charge will be levied for advertising space in library activity booklets/ publicity	A5 page per 3 months	£300.00	£300.00	£300.00	£330.00	£30.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.
Lost Library card	Library charges	This charge is levied where a replacement library card is issued	Per card (adults)	£2.00	£2.00	£2.00	£2.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.
Lost Library card	Library charges	This charge is levied where a replacement library card is issued	Per card (child/ concessions)	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.
DVD hire	Library charges	This charge is levied for the loan of DVDs	Per DVD, per week	£1.60	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.
Market place adverts	Library charges	This charge is levied for advertising on library noticeboards/ windows	A6 advert per week	£1.00	£1.00	£1.00	£1.10	£0.10	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.
Market place adverts	Library charges	This charge is levied for advertising on library noticeboards/ windows	A5 advert per week	£1.50	£1.50	£1.50	£1.65	£0.15	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.
Market place adverts	Library charges	This charge is levied for advertising on library noticeboards/ windows	A4 advert per week	£2.50	£2.50	£2.50	£2.75	£0.25	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.

#### Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011